

**Registration is Now Open for 2016-2017!!**

Enroll your child by **May 1st, 2016** to get the early registration rate of \$50.

**Enrollment Fee is \$50.00 per child before May 1st or \$100 per child after May 1st. This deadline for all families will help in our schools planning process for the coming year.**

If your family has 3 or more students enrolling in the JACS System, your \$50 per child enrollment fee will be credited towards your Education Fees. You may drop off your payment at any one of the 3 school offices or at the JACS Business Office. Please note in the memo portion of your check, the name(s) of your children and their grade level. You may also pay online with a credit card by going through our online portal, billing button then follow the prompts. Please indicate in the memo portion that this is for 16-17 enrollment fees also.

You need to contact your parish office to obtain your new parish approval code for the new school year before logging on to our website [www.jacss.org](http://www.jacss.org) to complete the online registration process. Click on the Admissions tab, then Online Registration Forms. Your enrollment fee with your online registration will be needed for your registration form to be fully processed. If you need additional assistance, any of the 3 school offices can assist you with the process.

If you are a tuition paying family, please call the JACS Business office by phone (417-624-9320) or e-mail me at [Nroark@jacss.org](mailto:Nroark@jacss.org) or Kathy Schriever at [Kschriever@jacss.org](mailto:Kschriever@jacss.org) to gain your registration code for the coming year. Your form, as well, will not be officially processed without paying the enrollment fee.

If your child/ren attended our schools last year, you will need your password to log on. If you have misplaced this password, any of the 3 school offices can assist you with this also.

The 1<sup>st</sup> half of your Education Fees/Tuition can be paid at the time of registration but no later than **June 1st, 2016**. The 2<sup>nd</sup> half is due no later than **September 15<sup>th</sup>, 2016**. Per the payment policy, all outstanding balances must be paid before any registration is accepted. If you need to set up monthly payments through our bank draft program, please contact the JACS Business Office.

**No students will be accepted for summer camps until their registration process for the new school year is complete and deadline for fees are met.**

Thank you for making Catholic education a priority in your family. We look forward to another great year at JACS!

**Joplin Area Catholic Schools**

Nancy Roark

Business Affairs Director

